

# ECOLE BANFF TRAIL PARENT FUNDRAISING ASSOCIATION

## Business Number: 830840211

### NOVEMBER 2024 - Board Meeting - Board Minutes

**Date:** Wednesday, November 20, 2024

**Time:** 7:30 pm – 7:39 pm

**Location:** Banff Trail School and Virtual (Microsoft Teams)

**Attendees:**

Board of Directors:	Committee Chairs/Coordinators:	Other members:
<ul style="list-style-type: none"> <li>Ashley L. (Co-Chair)</li> <li>Tracy K. (Secretary)</li> </ul>	<ul style="list-style-type: none"> <li>Jason A. (Casino Coordinator)</li> <li>Anna S-K. (Schoolyard development)</li> <li>Kathy J. (Social Media)</li> <li>Cathy D. (Social Media)</li> <li>Thomas L. (Fundraising)</li> <li>Leah W. (Fundraising)</li> </ul>	<ul style="list-style-type: none"> <li>Brooke</li> <li>Christine B.</li> <li>Jacqueline F.</li> <li>Mary L.</li> <li>Kevin L.</li> <li>Lindsay M.</li> <li>Micheal</li> <li>Michelle H.</li> <li>Pam</li> <li>Richard</li> <li>Robyn</li> <li>Sara May</li> <li>Erin M.</li> </ul>
<b>Staff:</b>		
<ul style="list-style-type: none"> <li>Ryan T.</li> <li>Nancy T.</li> </ul>		

Agenda Item		Speaker	Discussion
1. Call to Order		Erin R.	Call to order immediately after School Council Meeting Meeting called to order at 7:30pm
2. Confirm Quorum/Adoptions of Minutes from October 23, 2024/Approval of Agenda		Erin R.	<ul style="list-style-type: none"> <li>Minutes adopted by consensus.</li> </ul>
3. Chair's Report		Ashley L.	<ul style="list-style-type: none"> <li>No updates</li> </ul>
4. Committee Reports	4.1 Konstella	Ashley L.	<ul style="list-style-type: none"> <li>sign-ups:</li> <li>Teacher Potluck (13 spots left to fill please)</li> <li>Book Fair</li> </ul>
	4.2 Casino Coordinator	Jason A.	<ul style="list-style-type: none"> <li><a href="mailto:banfftrailcasino@gmail.com">banfftrailcasino@gmail.com</a></li> <li>draw was made (June 2 and 3, 2025 - Monday and Tuesday)</li> <li>3 shifts/day needed</li> <li>We will need 40+ volunteers; sign-up to come soon on Konstella</li> </ul>
	4.3 Fundraising Committees	Ashley L.	<ul style="list-style-type: none"> <li>Milk Jars sales end Nov 26</li> </ul>
	4.3.1 Cheque Writing Campaign	Erin R.	<ul style="list-style-type: none"> <li>no updates</li> </ul>
	4.3.2 School Dance	Kathy J. Cathy D. Tanner R.	<ul style="list-style-type: none"> <li>Final numbers to come but all went well!</li> </ul>
	4.3.3 ArtCards	Leah W.	<ul style="list-style-type: none"> <li>ArtCards went home last Friday</li> <li>made \$3500 (one of our highest profits ever!)</li> </ul>

	4.3.4 Winter Fundraisers	Christina D.	<ul style="list-style-type: none"> <li>Family Skate (Nov)</li> <li>Christmas Market (Dec 5th) - hopefully booking at Banff Trail Community Association - possible ideas: skating, cookie decorating, etc – hoping to raise some money but mostly hoping for community building</li> </ul>
	4.3.5 Spring Flowers	Thomas L.	no updates
<b>5. Schoolyard Development Society</b>		Anna S-K. Leah W. Christina H.	<ul style="list-style-type: none"> <li><a href="mailto:ebtschoolyarddevelopment@gmail.com">ebtschoolyarddevelopment@gmail.com</a></li> <li>Looking for more members to join</li> <li>no updates</li> </ul>
<b>6. Adjournment</b>			<ul style="list-style-type: none"> <li>Adjourned until next meeting - January 15, 2024 immediately following School Council Meeting.</li> <li>Meeting adjourned at 7:39 pm</li> </ul>
<b>7. Upcoming meetings</b>			<p>Upcoming meeting dates:</p> <ul style="list-style-type: none"> <li>January 15</li> <li>February 19</li> <li>April 9</li> <li>May 7</li> <li>June 4 (tentative)</li> </ul>

### Contact Information

**Email:** [banfftrailchair@gmail.com](mailto:banfftrailchair@gmail.com)

**Facebook:** **Banff Trail School Parents** (this is a closed group, accessible by request / invitation only)

**Instagram:** [banfftrailschoolcouncil](#)

**Volunteers:** [banfftrailvolunteer@gmail.com](mailto:banfftrailvolunteer@gmail.com)

**Schoolyard Development:** [ebtschoolyarddevelopment@gmail.com](mailto:ebtschoolyarddevelopment@gmail.com)