

# ECOLE BANFF TRAIL PARENT FUNDRAISING ASSOCIATION

## Business Number: 830840211

### NOVEMBER 2025 - Board Meeting - Board Minutes

**Date:** Wednesday, April 9, 2025

**Time:** 7:26 pm – 8:12 pm

**Location:** Banff Trail School and Virtual (Microsoft Teams)

**Attendees:**

Board of Directors:	Committee Chairs/Coordinators:	Other members:
<ul style="list-style-type: none"> <li>Ashley L. (Co-Chair) (online)</li> <li>Tanner R. (Co-Chair)</li> <li>Erin R. (Vice Chair)</li> <li>Tracy K. (Secretary) (online)</li> <li>Arvind R. (Treasurer)</li> </ul>	<ul style="list-style-type: none"> <li>Anna S-K. (Schoolyard development) (online)</li> <li>Kathy J. (Social Media) (online)</li> <li>Cathy D. (Social Media) (online)</li> <li>Anna L-W. (Teacher Appreciation) (online)</li> <li>Leah W. (Fundraising)</li> </ul>	Jennifer B Carolyn S Sarah K Shahin (online) Jenn B (online) Gabriela W (online) Christine O (online) Ang (online) Amber (online) Alison S (online)
<b>Staff:</b>		
<ul style="list-style-type: none"> <li>Ryan T.</li> <li>Nancy T.</li> </ul>		

Agenda Item		Speaker	Discussion
<b>1. Call to Order</b>		Erin R.	Call to order immediately after School Council Meeting Meeting called to order at 7:26pm.
<b>2. Confirm Quorum/Adoptions of Minutes from September 24, 2025/Approval of Agenda</b>		Erin R.	<ul style="list-style-type: none"> <li>Quorum confirmed; minutes adopted.</li> </ul>
<b>3. AGM – Chair’s Report and Motions</b>		Tanner R.	<ul style="list-style-type: none"> <li>Motion to elect a slate as follows: Tanner R. (Co-chair), Ashley L. (Co-chair), Erin R. (Vice Chair), Arvind P-R (Treasurer), and Tracy K. (Secretary)</li> <li>Votes for: 20, votes against: 0 – Motion passed by majority.</li> <li>**Will need new members to fill Co-chair and Vice Chair as Ashley and Erin are leaving (with students graduating grade 5 students)</li> </ul>
<b>4. AGM – Treasurer’s Report and Motions</b>	4.1 Review	Arvind P-R.	<ul style="list-style-type: none"> <li>Review of Annual Financial Report and audited financial statements.</li> <li>Casino fund - for funding things that benefit the entire school - spent around \$50,000 (a little high)last year - casinos every 18 months - \$158,000 currently (healthy account)</li> <li>Non-casino account (other fundraisers like dances, ArtCards, Spring Flowers, etc) - currently running a deficit in this account (looking for more ideas for fundraising in this account) – would like to increase classroom support funds (to help teachers fund their classrooms), red sweatshirts for teachers (discussion surrounding council/fundraising society organizing something that could be construed as political - will bring about a separate motion for vote)</li> </ul>
	4.2 Motion	Erin R.	<ul style="list-style-type: none"> <li>Motion to approve annual financial report.</li> <li>Motioned by Leah W.</li> <li>Votes for: 17, votes against: 0 – passed by majority.</li> </ul>

	4.3 Motion	Erin R.	<ul style="list-style-type: none"> <li>• Motion to purchase red sweatshirts for Banff Trail School Staff.</li> <li>• Motioned by Erin R.,</li> <li>• Votes for: 16, votes against: 1 – passed by majority.</li> </ul>
<b>5. Committee Reports</b>	5.1 Konstella	Gabriella	<ul style="list-style-type: none"> <li>• Check in to see if there is any feedback about Konstella and information that has been communicated</li> </ul>
	5.2 Casino Coordinator	Jason A.	<ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>
	5.3 Fundraising Committees		
	5.3.1 Cheque Writing Campaign	Erin R.	<ul style="list-style-type: none"> <li>• This is our second biggest fundraiser (beyond casino) – 100% of funds goes directly to the school, it is an easy fundraiser in terms of labour</li> <li>• Even though we have made a “donate before” date, you can donate year-round</li> </ul>
	5.3.2 ArtCards	Leah W.	<ul style="list-style-type: none"> <li>• Went really well as usual; please spread the word about ordering, especially to the younger grades who may be unfamiliar with this excellent fundraiser and valuable keepsake</li> </ul>
	5.3.3 Milk Jar Fundraiser	Ashley L.	<ul style="list-style-type: none"> <li>• This fundraiser just started. Instead of delivering to the school, they deliver to your house for free for \$100+ order; under \$100 order has option for pickup or paid delivery</li> <li>• Go to Milk Jar website <a href="http://milkjar.ca">milkjar.ca</a> and use the code EBTPFA</li> <li>• 25% of sales goes to the school</li> <li>• Information to go out to parents in agendas</li> </ul>
	5.3.4 Spring Flowers	Thomas L.	<ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>
	5.3.5 School Dance	Kathy J. Cathy D. Tanner	<ul style="list-style-type: none"> <li>• Originally looking at November, but couldn't work with conferences</li> <li>• Look at running 2 dances after the new year (January 29 and May?)</li> </ul>
	5.3.6 New		<ul style="list-style-type: none"> <li>• New fundraisers/school council events</li> </ul>

6. Schoolyard Development Society	Anna S-K. Leah W. Christina H.	<ul style="list-style-type: none"> <li>• <a href="mailto:ebtschoolyarddevelopment@gmail.com">ebtschoolyarddevelopment@gmail.com</a></li> <li>• Looking for more members to join</li> </ul>
7. Adjournment		<ul style="list-style-type: none"> <li>• Adjourned until next meeting - January 7th, 2025 immediately following School Council Meeting.</li> <li>• Meeting adjourned at 8:12pm.</li> </ul>
8. Upcoming meetings		<p>Upcoming meeting dates:</p> <ul style="list-style-type: none"> <li>• January 7</li> <li>• February 4</li> <li>• April 15</li> <li>• May 6</li> <li>• June 10</li> </ul>

### Contact Information

**Email:** [banfftrailchair@gmail.com](mailto:banfftrailchair@gmail.com)

**Facebook:** **Banff Trail School Parents** (this is a closed group, accessible by request / invitation only)

**Instagram:** [banfftrailsschoolcouncil](#)

**Volunteers:** [banfftrailvolunteer@gmail.com](mailto:banfftrailvolunteer@gmail.com)

**Schoolyard Development:** [ebtschoolyarddevelopment@gmail.com](mailto:ebtschoolyarddevelopment@gmail.com)