

2024 – 2025 Banff Trail School Council Meeting Minutes

APRIL

Date: Wednesday, April 9, 2025

Time: 6:30 pm – 7:05 pm

Location: Banff Trail School and Virtual (Microsoft Teams)

Attendees:

Executive Committee Members:	Committee Chairs/Coordinators:	Other members:
<input type="checkbox"/> Ashley L. (Co-Chair) <input type="checkbox"/> Tanner R. (Co-Chair) <input type="checkbox"/> Tracy K. (Secretary)	<input type="checkbox"/> Jason A. (Casino Coordinator) <input type="checkbox"/> Anna S-K. (Schoolyard development) <input type="checkbox"/> Cathy D. (Social Media) <input type="checkbox"/> Thomas L. (Fundraising) <input type="checkbox"/> Leah W. (Fundraising) <input type="checkbox"/> Christina H. (Dance)	Andrea B. Amanda M. Lindsay M. Ang Sara J. Taylor A.
Staff:		
<ul style="list-style-type: none"> ● Ryan T. ● Nancy T. ● Mme. Rachel ● Mme. Kalpana ● Mme. Kim ● Mme. Cassidy ● Mme. Akayshia ● Mme. Miriam 		

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Agenda Item		Speaker	Discussion
1. Call to Order		Ashley L.	Meeting called to order at 6:31pm.
2. Confirm Quorum / Adoption of Minutes from February 19, 2025		Ashley L.	Adopted by consensus.
3. Grade 1 Teacher Presentation	3.1 The structured literacy approach	Mme. Kim	<ul style="list-style-type: none"> • an explicit and systematic approach to teaching the foundations of literacy • Start with sounds • Vocabulary - sorting words • Writing words • Reading with the sounds • Putting it all together to read and write sentences
	3.2 Science	Mme. Kalpana	<ul style="list-style-type: none"> • Learning about Spring (Le printemps) - signs of spring • Exploring nature, recording in visual journal
	3.3 Math	Mme. Rachel	<ul style="list-style-type: none"> • Addition and subtraction strategies • adding numbers up to 20 • Student teachers in the classrooms over the past month
	3.3 Social Studies	Mme Cassidy Mme Akayshia Mme Miriam	Le passé et le présent Ligne de temps - events that happened in students lives Families, what families look like, Indigenous perspectives
4. Principal's Report	4.1 Thank you Grade 1 Team	Ryan T.	<ul style="list-style-type: none"> • Thank you Grade 1 teachers and student teachers; last presentation will be Kindergarten teachers on May 7

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	4.2 Program Monitoring		<ul style="list-style-type: none"> stage and progress many completed program monitoring survey - BTS, Varsity, King George, Branton, GPVanier, Aberhart - pilot program to look for ways we can improve what are we doing well, what could we be doing differently/improve over 100 responses, looked at every comment, poured through the data and brought out 3 themes: work in progress to put it all into a presentable document to share with the community
	4.3 Labour Relations		<ul style="list-style-type: none"> Great to have facility operators back; they did a great job over spring break resetting the school Teacher labour relations still in process (no news now, but maybe details to come shortly)
	4.4 Substitute Shortages		<ul style="list-style-type: none"> Unfilled absences; need to designate Mme. Sophie or Mme. Wensley dur to substitute shortage new grads available in about 21 days
	4.5 Welcome Mohand Djebra		<ul style="list-style-type: none"> Welcome Mohand Djebra (Jessica O'Hara maternity leave coverage) - was in fulltime for a couple of weeks before Mme jessica left, getting to know the kids adn integrating into classroom
	4.6 Wish Listing		<ul style="list-style-type: none"> Teachers have sent a request list to Executive for consideration Always more "wants" than funds available, but very thankful for what parent council is able to approve
	4.7 Registration updates		<ul style="list-style-type: none"> still open to accepting registration at certain grade levels (even though registration is officially closed)
	4.8 RAM		<ul style="list-style-type: none"> RAM comes out tomorrow (Resource Allocation) - Ryan will be looking through how to use the allocated budget in the next couple of weeks (usually figured out around mid-May)
	4.9 Clubs - this year and next		<ul style="list-style-type: none"> Big thanks to the teachers for spending their time offering clubs feedback from teachers - Jan-Mar is a busy time to run clubs, look at trying clubs at different times during the year (Oct-ish and May-ish)

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	4.10 Grade 4-5 Musical		<ul style="list-style-type: none"> April 23-24 Mme Elizabeth, Mme Heather, Mme Wensley, M. Jones - thank you!
	4.11 Learning Circle - Tree Planting		<ul style="list-style-type: none"> phase one with boulders completed phase two with planting some trees - looking at starting in the Spring (more to come on that)
	4.12 Traffic Safety and Enforcement		<ul style="list-style-type: none"> Reminder to please obey the rules
	4.13 Conferences		<ul style="list-style-type: none"> Thanks for representation at conferences, even with online situation this year
5. Committee Reports	5.1 Jacket Racket Coordinator	Christina H.	<ul style="list-style-type: none"> no updates
	5.2 Teacher Appreciation Coordinators	Anna W. Yuri P. Christina H.	<ul style="list-style-type: none"> Easter themed goodies/treats handed out just before spring break, along with a nice message for ryan to send out will be starting on the next one fairly soon
	5.3 Social Media Coordinators	Kathy J. Cathy D.	<ul style="list-style-type: none"> no updates
	5.4 Bike to School Coordinator	Alexandra C.	<ul style="list-style-type: none"> Confirm date of June 20th - will send to Ryan for confirmation
	5.5 Grade 5 Farewell Coordinators	Robyn A. Leah W. Shann R.	<ul style="list-style-type: none"> Tuesday June 24 (next day is alternate date in case of major weather) all grade 5 parents should have received an email last week with details, including t-shirt size request - needs to be returned by april 15
6. Discussion Forum	6.1 Connecting with parents / families and	Ashley L.	<ul style="list-style-type: none"> Connecting with parents/families and improving engagement - <i>Please contact banfftrailchair@gmail.com if you have anything you would like to discuss in the upcoming forum portion of our meetings</i> Kindergarten teachers present next month

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	improving engagement		
7. Adjournment			<ul style="list-style-type: none"> • Adjourned until next meeting May 7, 2025 at 6:30pm • Meeting adjourned at 7:05pm
8. Upcoming meetings			Upcoming meeting dates: <ul style="list-style-type: none"> • May 5th – Kindergarten Teachers Presentation • June 4th –

Contact Information

Email: banfftrailchair@gmail.com

Facebook: **Banff Trail School Parents** (this is a closed group, accessible by request / invitation only)

Twitter:

Instagram: [banfftrailsschoolcouncil](#)

Volunteers: banfftrailvolunteer@gmail.com

Schoolyard Development: ebtschoolyarddevelopment@gmail.com