

2024 – 2025 EBTPFA Meeting Minutes

SEPTEMBER

Date: Wednesday, September 25, 2024

Time: 7:16 pm – 7:32 pm

Location: Banff Trail School and Virtual (Microsoft Teams)

Attendees:

Executive Committee Members:	Committee Chairs/Coordinators:	Other members:
<ul style="list-style-type: none"> ● Ashley L. (Chair) ● Tanner R. (Co-Vice Chair) ● Erin R. (Co-Vice Chair) ● Tracy K. (Secretary) ● Arvind R. (Treasurer) 	<ul style="list-style-type: none"> ● Anna S-K. (Schoolyard development) ● Cathy D. (Social Media) ● Leah W. (Fundraising) ● Christina H. (Dance) ● Robyn A. (Grade 5 Farewell) ● Shann R. (Grade 5 Farewell) 	<p>Thanita K. Michael M. Lindsey M. Tina P. Sara J. Shahin Amanda B. Erin M.</p>
Staff:		
<ul style="list-style-type: none"> ● Ryan T. ● Nancy T. 		

2024 – 2025 EBTPFA Meeting Minutes

SEPTEMBER

Agenda Item		Speaker	Discussion
1. Call to Order		Ashley L.	<ul style="list-style-type: none"> • Call to order immediately after School Council Meeting • Meeting called to order at 7:16pm.
2. Confirm Quorum/Adoptions of Minutes from May 29, 2024		Ashley L.	<ul style="list-style-type: none"> • Minutes adopted by Leah W., seconded by Arvind, passed by consent.
3. Chair's Report		Ashley L.	<ul style="list-style-type: none"> •
4. Committee Reports	4.1 Konstella	Tanner R.	<ul style="list-style-type: none"> • Rollout - smooth • Notifications - there are ways to filter the number of notifications and ensure they are only pertinent to specific groups - ways to remove email notifications through the app • Privacy (E2EE end-to-end-encryption for all financial and messages) • Room Parents (assistance with unknown account confirmation and coordination ie fun-lunches) - hoping to get a parent for each room, please reach out to Tanner to help facilitate this • Room Leads: Key role for calendar events/announcements for classrooms (birthdays, reminders for field trips), parent sign-ups for field trips or other volunteer opportunities, collection sheets items needed in the classroom (room baskets for fundraising), voting on dance themes • Tanner vets everyone who tries to enter our Konstella community, just as reassurance for parents regarding safety • teachers are welcome to attend but we are not asking them to
	4.2 Casino Coordinator	Jason A.	<ul style="list-style-type: none"> • May/June 2025 - biggest fundraiser for the school
	4.3 Fundraising Committees		Different rules that govern how we can spend money, this is why we do a variety of fundraisers

2024 – 2025 EBTPFA Meeting Minutes

SEPTEMBER

	4.3.1 Cheque Writing Campaign	Erin R.	<ul style="list-style-type: none"> • Thank you to everyone who has already donated • fundraising goal: \$10,000 • residencies • will be sending reminders through Konstella • current number \$4,615, hoping to reach our goal with a second big push
	4.3.2 Art Cards	Leah W.	<ul style="list-style-type: none"> • ArtCards are coming! • Kids are finishing cards now, they will get picked up tomorrow!
	4.3.3 Winter Fundraisers	Christina D.	<ul style="list-style-type: none"> • Family Skate (Dec?) • Christmas market (Nov?) • Milk Jar?
	4.3.4 Spring Flowers	Thomas L.	<ul style="list-style-type: none"> • pickup close to May long weekend
5. Schoolyard Development Society	Anna S-K. Leah W. Christina H.		<ul style="list-style-type: none"> • ebtschoolyarddevelopment@gmail.com • Update on Learning and Sharing Circle in Parent Council Meeting notes • The Schoolyard Development Society is also looking for more members to join • separate society that works closely with School Council
6. Adjournment			<ul style="list-style-type: none"> • Adjourned until next meeting - October 23, 2024 immediately following the School Council Meeting. • Meeting adjourned at 7:32pm.
7. Upcoming meetings			<p>Upcoming meeting dates:</p> <ul style="list-style-type: none"> • October 23 (Grade 4 team presenting) • November 20 • January 15 • February 19 • April 9 • May 7 • June 4 (tentative)

2024 – 2025 EBTPFA Meeting Minutes

SEPTEMBER

Contact Information

Email: banfftrailchair@gmail.com

Facebook: **Banff Trail School Parents** (this is a closed group, accessible by request / invitation only)

Instagram: [banfftrailschoolcouncil](#)

Volunteers: banfftrailvolunteer@gmail.com

Schoolyard Development: ebtschoolyarddevelopment@gmail.com