

2024 – 2025 Banff Trail School Council Meeting Minutes

SEPTEMBER

Date: Wednesday, September 24, 2025

Time: 6:30 pm – 7:36 pm

Location: Banff Trail School and Virtual (Microsoft Teams)

Attendees:

Executive Committee Members:	Committee Chairs/Coordinators:	Other members:
☐ Ashley L. (Co-Chair) ☐ Tanner R. (Co-Chair) ☐ Erin R. (Vice Chair) ☐ Tracy K. (Secretary) (online) ☐ Arvind P-R. (Treasurer)	☐ Anna S-K. (Schoolyard development) ☐ Kathy J. (Social Media) ☐ Cathy D. (Social Media) ☐ Anna L-W. (Teacher Appreciation) ☐ Thomas L. (Fundraising) ☐ Leah W. (Fundraising) ☐ Christina H. (Dance)	- Lindsay M. - Sarah K. - Meredith B. - Thanita N. - Shahin - Saeed F. - Nicole B. - Mike G. - Melanie M. - Kelsey H. - Jen B. - Christina - Carmen L. - Ang
Staff:		
☐ Ryan T. ☐ Nancy T. ☐ Mme Erika ☐ Mme Nim ☐ M. Mohand		

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Agenda Item	Speaker	Discussion
1. Call to Order & Introductions	Ashley L. Tanner R.	Meeting called to order at 6:35pm. <u>School Executive:</u> Co-Chairs (Tanner R. and Ashley L.) Vice Chair (Erin R.) Secretary (Tracy K.) Principal (Ryan T.) Vice Principal (Nancy T.) <u>Banff Trail Parent Fundraising Association:</u> Co-Chairs (Tanner R. and Ashley L.) Vice Chair (Erin R.) Secretary (Tracy K.) Treasurer (Arvind P-R.)
2. Confirm Quorum / Adoption of Minutes from June 4th, 2025	Erin R.	
3. Role of School Council	Erin R.	1. Mission, Vision and Goals a. Support for the school b. Relationships c. Information, having you voice heard 2. Separate from Banff Trail Parent Fundraising Association a. Legislation regarding fundraising requires a separate group/meeting b. Separate structure and bylaws c. Often run in conjunction with school council 3. Governance and Meetings 4. Communication and Consultation with the School 5. Engagement and Advocacy – Please contact banfftrailchair@gmail.com if you have any issues or items you would like to discuss in the upcoming forum portion of our meetings.

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			- We take minutes and post on the website; any issues, please bring to our attention; typically adopted by consensus - Quorum is needed to vote on movements and to elect executive - At the end of this year, we will need to replace Ashley and Erin as their students are in Grade 5 this year, so they will be moving on
3. Grade 3 Teacher Presentation Mme Erika Mme Nim M. Mohand	3.1 ELA	Mme Erika	• In ELA, Grade 3 students learn to read more fluently, understand and think about texts more deeply, grow their vocabulary and grammar skills, express ideas in clear sentences, and share their learning through speaking, writing, and creative projects • Types of text (fiction vs nonfiction), descriptive writing, story structure / story writing, novel studies, reading strategies, figurative language, the writing process, spelling and conventions, phonics, poetry
	3.2 Science	Mme Erika	• In Science, students learn to explore materials and how they change, investigate forces and simple machines, study Earth's surface and fossils, and understand how living things interact with their environments. • Practice asking questions, experimenting, collecting data, and solving problems, while also learning from Indigenous knowledge and perspectives about the land and environment • Matter and changes (materials, reversible/irreversible changes), forces and machines (push/pull, simple machines), earth systems (rocks, soil, fossils, erosion, surface changes), living systems (plants, animals, humans, interactions, needs), scientific method (questions, observations, data, conclusions), computer science (algorithms, problem solving, inventions)
	3.3 Math	Mme Nim	• In Math, we want students to know that mistakes help us learn and that effort makes our brains stronger. We encourage a “yet” mindset – “I don’t get it yet, but I can keep trying.” Students are reminded that math is about problem solving, asking questions, and trying different strategies, not about getting everything right the first time. • Representing numbers, statistics, telling time, addition/subtraction, multiplication/division, algebra, geometry, measurement, fractions

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	3.4 Social Studies	Mme Nim	Grade 3 Social Studies now centers on students' understanding of Alberta – its physical features, communities, and governance. The curriculum blends elements of history, geography, economics, civics, and citizenship.
	3.5 FLA (Français)	M. Mohand	- The literacy loop: speaking - reading - writing - Communication, reading fluency, comprehension, phonics,
	3.6 PE & Wellness	M. Mohand	- PE - Active living, movement and skill development - Health - character development, healthy eating, financial literacy, healthy relationships, growth and development
	3.7 Field Trips	Mme Nim	- Bow habitat - Heritage Park - Calgary Zoo - Royal Tyrrell Museum (virtual) - Possible 1-2 others
4. Principal's Report	4.1 Welcome back!	Ryan T.	- Thanks to Grade 3 team - Upcoming schedule for presentations: - Pretty smooth start-up overall; please communicate if there are any suggestions for next year
	4.2 Staffing updates		- School population grew by about 25 students with new community designations - first year with three grade 5 classes - good, sustainable model - James Smith - new grade 5 teacher, previously at Mayland Heights - Mohand Djebra - returning from last year (was here for the second half of last year, taking on Mme Jessica's mat leave) - Oksana Kaye - Rhonda Walt (lunch supervisor) - Shannon Williams (lunch supervisor) - Sakshi Malhotra (Education Assistant - student support, under the direction of the teacher)

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		• Vicky (going on Maternity Leave in November), Elizabeth (continues with PE and Resource this year), Jocelyn
4.3 Program Monitoring Document		• Report being finalized to post to website soon • Really good turnout for responses from parents
4.4 Labour dispute		• ongoing
4.5 Welcome back BBQ		• Thank you!
4.6 Residencies		• Anita Crowshoe (consult setup to determine plans for this school year) • FitSet Ninja January 12-16 • More to come...
4.7 Student Planners error	Nancy T.	• Thanks to School Council for supplying agendas • Misprinted contents of first order, had to reprint, delayed for distribution • Donated extra planners to Mayland Heights, who were grateful
4.8 Construction in Room 19, Music, LC		• Waiting for final inspections, ongoing small things • Approval to be using the space
4.9 Student Numbers		• Currently 411 students • 417 was M. Turner's projection
4.10 Conferences		• Friday Sept 26 1-4pm • Monday Sept 29 8am-1pm
4.11 New Curriculum K-6 Social Studies		• Being implemented this year

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	4.12 Kindergarten Report card in January		Only thing reported on in January: Math and FLA
	4.13 K-3 Assessments		
	4.14 Clubs		Changes this year to following schedule: - Oct 6-30 (gr 3-5) - May 4-28 (gr 1-2) - using outdoor spaces, not interfering with Musical
	4.15 Terry Fox Run		- Donation goal: \$1500 - Online donation so far: \$1624, not including cash donations
	4.16 Treasures at home please		
	4.17 Daytime assemblies		Will continue grade-level assemblies; parents of presenting grades only
	4.18 Funds to be spent		Education Matters just sent latest money (12000) - in the process of spending this for various things at the school - replacing gymnastics and gym equipment
5. Committee Reports	5.1 Jacket Racket Coordinator	Christina H.	Selection of dates - traditionally chosen near end of November, suggest to continue with that if no objections
	5.2 Teacher Appreciation Coordinators	Anna W. Yuri P. Christina H.	Just dropped off welcome back package for teachers: instant coffee, tea, flare pen, post-it brand sticky notes, variety of candy, hand sanitizer, packaged with a thank you and welcome back message; showing support and appreciation during job action

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	5.3 Social Media Coordinators/ Dance Committee	Kathy J. Cathy D.	- No date yet for the first dance; TBA - Will need volunteers to take over this position as Cathy and Kathy are both grade 5 parents and will be leaving at the end of this year
	5.4 Bike to School Coordinator	Alexandra C.	No update
	5.5 Grade 5 Farewell Coordinators		- Volunteers needed - Ashley and Erin taking over for this year - Need to form a larger committee as it is a big undertaking and an amazing send-off for students leaving BTS - Need volunteers for planning, but also on the Big Day
	5.6 Transportation	Erin R.	- Referenced Ryan's email with reminders for traffic safety - Some thoughts - putting something together for students' agendas, encouraging parents to kindly remind drivers of no-drop-off areas, hug-and-go etiquette, etc - Discussion around ideas for making the school zone safer for students
	5.7 Volunteers for upcoming roles		Reach out to banfftrailchair@gmail.com
6. Discussion Forum	6.1 Connecting with parents / families and improving engagement	Ashley L.	- Connecting with parents/families and improving engagement - <i>Please contact banfftrailchair@gmail.com if you have anything you would like to discuss in the upcoming forum portion of our meetings</i>
7. Adjournment			- Adjourned until next meeting October 15, 2025 at 6:30pm - Meeting adjourned at 7:36pm

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8. Upcoming meetings			Upcoming meeting dates: • October 15 (AGM) • November 19 • January 7 • February 4 • April 15 • May 6 • June 10
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Contact Information
Email: banfftrailchair@gmail.com Facebook: Banff Trail School Parents (this is a closed group, accessible by request / invitation only) Twitter: Instagram: banfftrailsschoolcouncil Volunteers: banfftrailvolunteer@gmail.com Schoolyard Development: ebtschoolyarddevelopment@gmail.com