

2023 – 2024 EBTPFA Meeting Minutes

MAY

Date: Wednesday, May 29, 2024

Time: 7:16 pm – 7:53 pm

Location: Banff Trail School and Virtual (Microsoft Teams)

Attendees:

Executive Committee Members:	Committee Chairs/Coordinators:	Other members:
<ul style="list-style-type: none">• Ashley L. (Chair)• Erin R. (Vice Chair)• Tracy K. (Secretary)• Arvind R. (Treasurer)	<ul style="list-style-type: none">• Nicole R. (Casino Chair, Schoolyard development)• Jason A. (Casino Coordinator)• Kathy J. (Social Media)• Cathy D. (Social Media)• Anna L-W. (Teacher Appreciation)• Leah W. (Fundraising)• Christina H. (Dance)• Tanner R. (Bike to School)	Shahin Lindsey M Micheal M Kwanthanita Taryn Erin S Sonia
Staff:		
<ul style="list-style-type: none">• Ryan T.• Nancy T.		

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Agenda Item	Speaker	Discussion
1. Call to Order	Erin R.	Call to order immediately after School Council Meeting Meeting called to order at 7:16pm
2. Confirm Quorum/Adoptions of Minutes from April 17, 2024/Approval of Agenda	Erin R.	<ul style="list-style-type: none"> ● Minutes adopted
3. Chair's Report	Ashley L.	<ul style="list-style-type: none"> ● Konstella discussion and vote ● Konstella - app created specifically for School Councils - amalgamates everything we are currently doing into one app (fundraising, calendars, meetings, meeting links, agendas, payments for dances, etc, volunteer signup (eliminates need for Volunteer Coordinator), google translate capable, Classroom Parents (ability to send messages to grade groups, etc), committee communications in various ways (push notifications, emails, etc) ● parents can register for Konstella in different ways (verification process to ensure security), ● cheque writing campaign would still be done through EducationMatters with tax receipts for parents ● \$700/year membership - a couple of different options to fund this, but realistic with our budget
4. Treasurer's Report and Motions	4.1 Budget and financial reports	Arvind P-R. <ul style="list-style-type: none"> ● Present budget and financial reports ● Non-casino account: nothing new from last year except \$700 for Konstella, funded by fundraisers in school (things not paid for by Casino or EducationMatters) ● Casino account: ● Schoolyard development committee discussed creating a budget for ongoing maintenance costs (winterizing irrigation system, arborist services) - Ryan suggested potentially adding "grounds maintenance costs" to list of items for EdMatters funding

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	4.2 Vote on budget for 2024-25	Arvind P-R.	<ul style="list-style-type: none"> • Vote on budget (including all budget items) for 2024-25. <ul style="list-style-type: none"> ◦ adding \$700 Konstella ◦ adding \$1000 maintenance for Schoolyard Development • Motioned by Cathy D., seconded by Leah W. • Budget passed unanimously.
5. Committee Reports	5.1 Casino Coordinators	Nicole R. Jason A.	<ul style="list-style-type: none"> • banfftrailcasino@gmail.com • April, May or June 2025 • Thank you to Nicole R. for all her work over the many years she has been in leadership roles for the School Council and EBTPFA.
	5.2 Fundraising Committees	Ashley L.	Reminder that Mabel's Labels is continuous/ongoing fundraiser - for anyone ordering, please select Banff Trail School
	5.2.1 Cheque Writing Campaign	Erin R.	<ul style="list-style-type: none"> • No updates
	5.2.2 ArtCards	Leah W.	<ul style="list-style-type: none"> • No updates
	5.2.3 New Winter Fundraiser		<ul style="list-style-type: none"> • We are hoping to have a new Committee Chair volunteer to plan and organize this fundraiser for us next year. (chocolates, candles, tbd) - Leah suggest Colibri eco-friendly bags
	5.2.4 Spring Flowers	Thomas L.	<ul style="list-style-type: none"> • Thank you to all that contributed and volunteered for the Spring Flowers fundraiser.
6. Schoolyard Development Society		Anna S-K.	<ul style="list-style-type: none"> • ebtschoolyarddevelopment@gmail.com • The School Yard Development Society is also looking for more members to join. • Christina H volunteered to help out!

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6. Adjournment			<ul style="list-style-type: none">• Adjourned until next year!• Meeting adjourned at 7:53pm.
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Contact Information

Email: banfftrailchair@gmail.com

Facebook: **Banff Trail School Parents** (this is a closed group, accessible by request / invitation only)

Instagram: [banfftrailschoolcouncil](https://www.instagram.com/banfftrailschoolcouncil)

Volunteers: banfftrailvolunteer@gmail.com

Schoolyard Development: ebtschoolyarddevelopment@gmail.com