

2024 – 2025 Banff Trail School Council Meeting Minutes

SEPTEMBER

Date: Wednesday, September 25, 2024

Time: 6:30 pm – 7:16 pm

Location: Banff Trail School and Virtual (Microsoft Teams)

Attendees:

Executive Committee Members:	Committee Chairs/Coordinators:	Other members:
<input type="checkbox"/> Ashley L. (Chair) <input type="checkbox"/> Tanner R. (Co-Vice Chair) <input type="checkbox"/> Erin R. (Co-Vice Chair) <input type="checkbox"/> Tracy K. (Secretary) <input type="checkbox"/> Arvind P-R. (Treasurer)	<input type="checkbox"/> Anna S-K. (Schoolyard development) <input type="checkbox"/> Cathy D. (Social Media) <input type="checkbox"/> Leah W. (Fundraising) <input type="checkbox"/> Christina H. (Dance) <input type="checkbox"/> Robyn A. (Grade 5 Farewell) <input type="checkbox"/> Shann R. (Grade 5 Farewell)	Thanita K. Michael M. Lindsey M. Tina P. Sara J. Shahin Amanda B. Erin M.
Staff:		
<ul style="list-style-type: none">• Ryan T.• Nancy T.		

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Agenda Item		Speaker	Discussion
1. Call to Order		Ashley L.	Meeting called to order at 6:37pm.
2. Confirm Quorum / Adoption of Minutes from May 29, 2024		Ashley L.	Motion to adopt minutes Arvind, seconded by Christina
3. Principal's Report	3.1 Welcome Back!	Ryan T.	<ul style="list-style-type: none"> • A great start so far! • Parent conferences starting tomorrow, great opportunity to meet with your child's teacher to update anything regarding your child, how they learn, what their home circumstances are, etc.
	3.2 Book Fairs		<ul style="list-style-type: none"> • There will be 2 book fairs again this year: November 25-29, 2024 (French book fair) and March 17-21, 2025 (English book fair with a small selection of French books) • Each class will come and see the books during their class time in the library • There will be no library book exchange during the week of the book fair • The students will be able to buy books at that time with cash • The book fairs will also be open on the Thursday night and Friday morning during parent conferences
	3.3 Phys Ed		<ul style="list-style-type: none"> • New PE plan - Mme Elizabeth back from maternity leave and looking for something more part-time, perfect opportunity to slot her into PE specialist position at BTS - Mme Elizabeth with each class one time a week
	3.4 Residencies		<ul style="list-style-type: none"> • Mme McCann - joining us after a leave from CBE while traveling with her family (grade 2) • Mme Vicki (grade 2) return from maternity leave • Mme Jessica (grade 3) return from maternity leave
	3.5 Parking		<ul style="list-style-type: none"> • Parking - in front of school = passenger loading zone (do not leave your vehicle unattended, must be a quick drop-off) • use of staff/visitor parking

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	3.6 Allergies	<ul style="list-style-type: none"> • Nuts of all kinds, eggs, milk are the main ones, excluding seasonal allergens • some severe allergies in the building (especially nuts) • please be very conscious to not send these allergens to school
	3.7 Anita Crowshoe	<ul style="list-style-type: none"> • 2 more years of collaboration – Winter Count (seasonal timeline, significant events that happen throughout the season)
	3.8 Orange Shirt Day	<ul style="list-style-type: none"> • tomorrow (Sept 26)
	3.9 Sharing Circle	<ul style="list-style-type: none"> • Delay on Sharing Circle space outside, but phase one is now complete • possibilities for next steps in communication with Ryan • applied for a couple of grants
	3.10 Student Count	<ul style="list-style-type: none"> • Student count: 386 (was 328 when Ryan first came to BTS a few years ago) • Class sizes 18-31 (slightly less than anticipated) • Final RAM count happens Friday (Sept 27)
	3.11 OLEP Funding	<ul style="list-style-type: none"> • Official Languages in Education Program - federal program that contributes about \$25,000 of funding to the school's budget each year
	3.12 CASL Signups	<ul style="list-style-type: none"> • Commercial Messages (CASL = Canadian Anti-spam Legislation) • 379 of 763, as of Sept 10. • Please sign up to receive commercial messages from us
	3.13 Zoning Plan	<ul style="list-style-type: none"> • Inquiries about Zoning and the South Shaganappi plan • BTS is part of an area of re-zoning South Shaganappi, communication ongoing
	3.14 Terry Fox	<ul style="list-style-type: none"> • about \$2000 raised (final number forthcoming)
	3.15 Residency Updates	<ul style="list-style-type: none"> • Trickster, Alien Inline, Dance (great feedback about these) • not successful for Trickster grant this year (45% of schools who applied were not successful - less money in the pool and more need for financial

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			<p>aid) – BUT, negotiated with Trickster to still provide residency for the original \$12,000 that council approved for this use (as opposed to the original \$18000 cost of council funding plus grant) - Trickster program will go ahead without interruption</p>
	3.16 Other business/questions		<ul style="list-style-type: none"> Ryan addressed the current issue of capacity of schools: BTS at about 80% capacity (under 70 is under utilized, 85 above is optimal); a lot of schools are 95-105% capacity (ie varsity); he will keep us informed as developments occur for future planning <p>Question: is it normal to only have 2 grade 5 classes while previous grades have/have been 3 or more?</p> <p>Answer: shifting class size number requirements in different divisional grades and also gradually through attrition, student numbers become less in a particular class/grade as they advance to higher grades (families leaving town, changing program, etc); these vacancies don't get filled because later grades aren't an entry point for French Immersion</p>
4. Acknowledgments	4.1 School Improvements	Tanner	<ul style="list-style-type: none"> Big thank you to Leah, Anna, and everyone who helped with the Learning and Sharing Circle (lots of parents of graduating Grade 5 students)
5. Committee Reports	5.1 Introductions	Ashley	<ul style="list-style-type: none"> Introduction of our Committees School Council versus EBTPFA Committees (anything to do with money/funds/fundraising is required to be kept separate by the Schools Act - EBTPFA is a not-for-profit organization, which requires its own separate processes, etc) meetings are always run together, one right after the other
	5.2 Traffic Safety Coordinator	Kathryn D.	<ul style="list-style-type: none"> No update
	5.3 School Dance Coordinators	Kathy J. Cathy D. Tanner R.	<ul style="list-style-type: none"> Coordination on DJ equipment Venue - looking at different venues, possibly a community centre but capacity there is quite small, possibly Aberhart high school Date is not firm but we're really hoping for a Halloween dance!

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			<ul style="list-style-type: none"> • will be looking for volunteers, especially for day-of jobs - will create a signup on Konstella
5.4 Jacket Racket Coordinators	Christina H. Tanner R.		<ul style="list-style-type: none"> • successful last year in collecting a large number of items • expanded dates this year, 6 weeks to choose from for delivery, much more flexibility
5.5 Teacher Appreciation Coordinators	Anna W. Yuri P. Christina H.		<ul style="list-style-type: none"> • Annual thanksgiving gift the week before thanksgiving - for teachers and support staff
5.6 Social Media Coordinators	Kathy J. Cathy D.		<ul style="list-style-type: none"> • will likely be less reliance on social media with uptake of Konstella
5.7 Bike to School Coordinator	Tanner R.		<ul style="list-style-type: none"> • Bike to School/End of Year Event
5.8 Grade 5 Farewell Coordinators	Robyn A. Clara C. Shann R.		<ul style="list-style-type: none"> • Farewell Celebration June
6. Discussion Forum	6.1 Konstella	Ashley L.	<ul style="list-style-type: none"> • We hope Konstella can become a forum that's more collaborative than email • Currently about 200 parents signed up • There is a committee called "Parents, Volunteers, and School Council Members" for parents to get involved • Committee surrounding South Shaganappi development plan to become involved in how this plan will impact the community and school (Erin M.) • Will allow Parent Council to streamline processes
	6.2 Konstella sign up		<ul style="list-style-type: none"> • Ideas for how to have more parents sign up for Konstella • Ryan suggested possibly setting up a table for conferences to help encourage parents to signup for Konstella, or even just a poster with QR code
	6.3 Thank You Volunteers		<ul style="list-style-type: none"> • Thank you volunteers! Lots of work to do this year, looking forward to it!

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	6.4 Connection		<ul style="list-style-type: none">• Connecting with parents/families and improving engagement - Please contact banfftrailchair@gmail.com if you have anything you would like to discuss in the upcoming forum portion of our meetings.
	6.5 Grade Team presentations		<ul style="list-style-type: none">• Next month, the Grade 4 team will be presenting (October 24)
7. Adjournment			<ul style="list-style-type: none">• Adjourned until next meeting October 23, 2024 at 6:30pm• Meeting adjourned at 7:16pm.
8. Upcoming meetings			<p>Upcoming meeting dates:</p> <ul style="list-style-type: none">• October 23 (Grade 4 team presenting)• November 20• January 15• February 19• April 9• May 7• June 4 (tentative)

Contact Information

Email: banfftrailchair@gmail.com

Facebook: **Banff Trail School Parents** (this is a closed group, accessible by request / invitation only)

Instagram: [banfftrailschoolcouncil](https://www.instagram.com/banfftrailschoolcouncil)

Volunteers: banfftrailvolunteer@gmail.com

Schoolyard Development: ebtschoolyarddevelopment@gmail.com