

# 2024 – 2025 Banff Trail School Council Meeting Minutes

## MAY

**Date:** Wednesday, May 7, 2025

**Time:** 6:30 pm

**Location:** Banff Trail School and Virtual (Microsoft Teams)

**Attendees:**

Executive Committee Members:	Committee Chairs/Coordinators:	Other members:
<input type="checkbox"/> Ashley L. (Co-Chair) <input type="checkbox"/> Erin R. (Vice Chair) <input type="checkbox"/> Tracy K. (Secretary)	<input type="checkbox"/> Jason A. (Casino Coordinator) <input type="checkbox"/> Anna S-K. (Schoolyard development) <input type="checkbox"/> Cathy D. (Social Media) <input type="checkbox"/> Thomas L. (Fundraising)	Shahin Ang Lucy G. S. Carmen L. Alex (Bike to School) Lindsay M. Marni
<b>Staff:</b>		
<ul style="list-style-type: none"> <li>• Rick (Acting Principal)</li> <li>• Nancy T.</li> <li>• Mme. Nicole</li> <li>• M. Matthieu</li> </ul>		

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Agenda Item		Speaker	Discussion
1. Call to Order		Ashley L.	Meeting called to order at 6:33pm.
2. Confirm Quorum / Adoption of Minutes from April 9, 2025		Ashley L.	Adopted
3. Kindergarten Teacher Presentation	3.1 A Kindergarten Day	M. Matthieu	<ul style="list-style-type: none"> <li>French and Math are the bulk of teaching in Kindergarten</li> </ul>
	3.2 French Language Development	Mme. Nicole	<ul style="list-style-type: none"> <li>Letters of the alphabet - not in alphabetical order</li> <li>Phonological awareness</li> <li>Aligned with the science of reading and leads into grade 1</li> <li>Lots of songs - simple, repetition, practicing sounds that we may not hear in English</li> <li>Games</li> <li>Routines - predictability and repetition</li> </ul>
	3.3 Numeracy	M. Matthieu	<ul style="list-style-type: none"> <li>Lots of hands-on stuff in math - games, new material - keeping interest high for learning</li> <li>size, shape, height, surface area</li> <li>numbers 1-10</li> <li>concept of what a number means, how to count, how to stop at a certain number to identify how many objects, etc</li> <li>comparisons</li> <li>patterning</li> <li>card games for number sense</li> </ul>
	3.4 Centre Time - learning through play	Mme Nicole	<ul style="list-style-type: none"> <li>free play, free choice time - opportunity to build, create, unstructured</li> <li>play helps develop foundation of social emotional skills that students will need for life</li> <li>Dr Robin Gibb - play-based learning: “play to learn but also learn to play”</li> </ul>

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	3.5 Physical Education in the gym	M. Matthieu	<ul style="list-style-type: none"> <li>• Fortunate to have residencies and also Mme Elizabeth</li> <li>• Rollerblading, dancing, etc</li> <li>• in the gym twice a week</li> </ul>
	3.6 Intensive French with Mme Sophie	Mme	<ul style="list-style-type: none"> <li>• once per week for a 30 minute period</li> <li>• neuro-linguistic approach</li> <li>• games, songs, activities to focus on oral language development</li> </ul>
	3.7 Music with Mme Wensley	M. Matthieu	<ul style="list-style-type: none"> <li>• once per week</li> <li>• songs but also more theory of how music works, rhythm, etc</li> </ul>
	3.8 Science	Mme Nicole	<ul style="list-style-type: none"> <li>• learning about the environment - 5 senses, seasonal changes, how animals move and adapt in their surroundings</li> <li>• West Confederation Park on Fridays - students given a focus or a question to guide their outdoor learning, to be mindful of the surroundings</li> <li>• 7 sacred teachings, importance of making connections to the earth and our responsibility to protect it</li> <li>• visual journals, sit-spots</li> </ul>
<b>4. Principal's Report</b>	4.1 RAM	Rick	<ul style="list-style-type: none"> <li>• RAM approved for next year - a big thing to get the ball rolling for next year, including staffing etc</li> </ul>
	4.2 Walk-Zones		<ul style="list-style-type: none"> <li>• emails from the system re changes to walk-zones</li> <li>• not anticipating many issues at BTS</li> <li>• walk-zones are now calculated to the school's front door and only using roads (no longer using alleyways, etc)</li> <li>• different walk zones for different ages - may cause issues for K-9 schools (younger students riding the bus but older students not eligible)</li> </ul>
	4.3 Classroom additions		<ul style="list-style-type: none"> <li>• constructing 2 classrooms at BTS over the summer in anticipation of growth in school population</li> </ul>

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	4.4 Kickball		<ul style="list-style-type: none"> <li>• many enthusiastic kickball players - can be problematic some days</li> <li>• staff have come up with a set of rules to help manage and stay consistent with</li> </ul>
	4.5 Busy at BTS		<ul style="list-style-type: none"> <li>• Mathilde</li> <li>• Grade 1 concert/assembly</li> <li>• Soccer residency</li> <li>• Mental Health Awareness Week this week</li> <li>• Teachers Pet on-site field-trips</li> <li>• First outdoor lunch today</li> <li>• Bow Habitat off-site field trip</li> <li>• K-Grade 1 presentation tomorrow evening</li> <li>• Grade 5 orientation at Branton on Friday (walking field trip)</li> <li>• School Dance May 15</li> <li>• May 16 - common system PD Day</li> <li>• Volunteer Tea May 27</li> <li>• School Patrol Picnic in June at Heritage Park</li> </ul>
	4.6 Grade 5 Used Book Sale		<ul style="list-style-type: none"> <li>• Grade 5 used book sale - looking for gently used books for donation</li> </ul>
<b>5. Committee Reports</b>	5.1 Jacket Racket Coordinator	Christina H.	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>
	5.2 Teacher Appreciation Coordinators	Anna W. Yuri P. Christina H.	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>
	5.3 Social Media Coordinators	Kathy J. Cathy D.	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>

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	5.4 Bike to School Coordinator	Alexandra C.	<ul style="list-style-type: none"> <li>• June 20 - date confirmed</li> <li>• tattoo handouts</li> <li>• music</li> <li>• school equipment</li> <li>• question re: food trucks - perhaps skip them this year? looking for feedback</li> <li>• will be needing volunteers to watch the bikes during the day - bring lawn chairs, might have a tent for shade</li> <li>• can email Alex with ideas/suggestions/volunteer: <a href="mailto:alexandra.contreras1@gmail.com">alexandra.contreras1@gmail.com</a></li> </ul>
	5.5 Grade 5 Farewell Coordinators	Robyn A. Leah W. Shann R.	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>
<b>6. Discussion Forum</b>	6.1 Connecting with parents / families and improving engagement	Ashley L.	<ul style="list-style-type: none"> <li>• Connecting with parents/families and improving engagement - <i>Please contact <a href="mailto:banfftrailchair@gmail.com">banfftrailchair@gmail.com</a> if you have anything you would like to discuss in the upcoming forum portion of our meetings</i></li> <li>• Kindergarten teachers present next month</li> </ul>
<b>7. Adjournment</b>			<ul style="list-style-type: none"> <li>• Adjourned until next meeting June 4, 2025 at 6:30pm</li> <li>• Meeting adjourned at 7:16pm.</li> </ul>
<b>8. Upcoming meetings</b>			<p>Upcoming meeting dates:</p> <ul style="list-style-type: none"> <li>• June 4th - voting for executive and budget</li> </ul>

#### Contact Information

**Email:** [banfftrailchair@gmail.com](mailto:banfftrailchair@gmail.com)

**Facebook:** **Banff Trail School Parents** (this is a closed group, accessible by request / invitation only)

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**Twitter:**

**Instagram:** banfftrailsschoolcouncil

**Volunteers:** [banfftrailvolunteer@gmail.com](mailto:banfftrailvolunteer@gmail.com)

**Schoolyard Development:** [ebtschoolyarddevelopment@gmail.com](mailto:ebtschoolyarddevelopment@gmail.com)