

# 2024 – 2025 Banff Trail School Council Meeting Minutes JUNE

**Date:** Wednesday, June 4, 2025

**Time:** 6:35 pm – 7:15 pm

**Location:** Banff Trail School and Virtual (Microsoft Teams)

**Attendees:**

| Executive Committee Members:                                                                                                                       | Committee Chairs/Coordinators:                                                                                                                                                                                            | Other members:                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Ashley L. (Co-Chair)<br><input type="checkbox"/> Tanner R. (Co-Chair)<br><input type="checkbox"/> Arvind P-R. (Treasurer) | <input type="checkbox"/> Anna S-K. (Schoolyard development)<br><input type="checkbox"/> Thomas L. (Fundraising)<br><input type="checkbox"/> Leah W. (Fundraising)<br><input type="checkbox"/> Robyn A. (Grade 5 Farewell) | Gabriella (incoming parent)<br>Ang<br>Shahin M.<br>Sara J. |
| <b>Staff:</b>                                                                                                                                      |                                                                                                                                                                                                                           |                                                            |
| <input type="checkbox"/> Rick P. (Acting Principal)<br><input type="checkbox"/> Nancy T. (Assistant Principal)                                     |                                                                                                                                                                                                                           |                                                            |

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| Agenda Item                                                         |     | Speaker       | Discussion                                                                                                                                                                                                                                                                                                                                                                                    |
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| 1. Call to Order                                                    |     | Ashley L.     | Meeting called to order at 6:35 pm.                                                                                                                                                                                                                                                                                                                                                           |
| 2. Confirm Quorum / Adoption of Minutes from May 7, 2025            |     | Ashley L.     | Adopted - no objections                                                                                                                                                                                                                                                                                                                                                                       |
| 3. Teacher Presentation<br>(Mme Sophie, Mme Jocelyn, Mme Elizabeth) | 3.1 | Mme Sophie    | <ul style="list-style-type: none"> <li>Intensive French and literacy support</li> <li>Each class twice per week, 30 mins per period</li> <li>Literacy support for grades 1, 2, and 3 in the afternoons</li> <li>Neurolinguistic approach for learning a second language, 7 steps</li> <li>Literacy support grounded in <i>The Science of Reading</i> and <i>Literacy Framework</i></li> </ul> |
|                                                                     | 3.2 | Mme Elizabeth | <ul style="list-style-type: none"> <li>Physical education: equipment, long-range plan, residencies</li> <li>Student support: reading assessments, literacy for Div. 1 (K, 1, 2), writing for grade 5, student behaviours</li> </ul>                                                                                                                                                           |
|                                                                     | 3.3 | Mme Jocelyn   | <ul style="list-style-type: none"> <li>Music education</li> <li>Benefits: social, cognitive, cultural</li> <li>Manie musicale: annual activity across many schools</li> <li>Play several different kinds of instruments: xylophones, ukulele, drums</li> <li>Incorporate creative movements</li> </ul>                                                                                        |
| 4. Principal's Report                                               | 4.1 | M. Rick       | <ul style="list-style-type: none"> <li>Has been in five schools this year and this one is the busiest</li> </ul>                                                                                                                                                                                                                                                                              |
|                                                                     | 4.2 | M. Rick       | Principal's report: <ul style="list-style-type: none"> <li>May 8, Kindergarten/Grade 1 orientation - very well attended</li> <li>May 26-30, Jump Rope for Heart</li> <li>May 28, Last fire drill</li> <li>May 30, Kindergarten assembly</li> <li>May 30, Grade 1 field trip to Heritage Park</li> <li>May 30, Grade 2 field trip to Granary Road</li> </ul>                                   |

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|                             |                                              |                                    | <ul style="list-style-type: none"> <li>• Jun 1-6, Trickster residency</li> <li>• Jun 4, Grade 5 School Patrol picnic</li> <li>• Jun 6, Trickster presentation to parents</li> <li>• Jun 6, Anita Crowshoe at Banff Trail School</li> <li>• Jun 9-20, Sound Kreation residency</li> <li>• Jun 20, Bike to School day</li> <li>• Jun 20, last day as acting-Principal</li> <li>• Jun 23, Sports day</li> <li>• Jun 24, Grade 5 farewell</li> <li>• Jun 25, last day for Kindergarten</li> <li>• Jun 26, last day for all students</li> </ul> |
|                             | 4.3                                          | Mme Toy                            | <ul style="list-style-type: none"> <li>• Big thanks to the school yard development committee for the work that was recently done</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                |
|                             | 4.4                                          | Mme Toy                            | <ul style="list-style-type: none"> <li>• Trickster is going great, but still need help tearing down all the stuff so that the work goes quickly</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>5. Committee Reports</b> | 5.1 Vote on Executive School Council members | Ashley L.                          | <ul style="list-style-type: none"> <li>• No new volunteers</li> <li>• Current slate still staying on</li> <li>• Voting as a slate</li> <li>• Motioned by Leah</li> <li>• Seconded by Thomas</li> <li>• Passed by majority vote</li> <li>• Question by Mme Toy: can someone indicate a desire to shadow a current member? Yes - exec members must be voted on today, but new people can show interest anytime. Tanner will put together a slate of places where help would be appreciated.</li> </ul>                                       |
|                             | 5.2 Jacket Racket Coordinators               | Christina H.                       | <ul style="list-style-type: none"> <li>• Nothing to share</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                             | 5.3 Teacher Appreciation Coordinators        | Anna W.<br>Yuri P.<br>Christina H. | <ul style="list-style-type: none"> <li>• Nothing to share</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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|                             | 5.4 Social Media Coordinators                                   | Kathy J.<br>Cathy D.            | <ul style="list-style-type: none"> <li>Nothing to share</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                             | 5.5 Bike to School/ Year End Coordinator                        | Alexandra C.                    | <ul style="list-style-type: none"> <li>Volunteer sign-up will go out soon</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                         |
|                             | 5.6 Grade 5 Farewell Coordinators                               | Robyn A.<br>Leah W.<br>Shann R. | <ul style="list-style-type: none"> <li>T-shirts have been distributed</li> <li>Pretty much ready to go, have a slate of volunteers</li> </ul>                                                                                                                                                                                                                                                                                                                                                                |
| <b>6. Discussion Forum</b>  | 6.1 Connecting with parents / families and improving engagement | Ashley L.                       | <ul style="list-style-type: none"> <li>Connecting with parents/families and improving engagement - <i>Please contact <a href="mailto:banfftrailchair@gmail.com">banfftrailchair@gmail.com</a> if you have anything you would like to discuss in the upcoming forum portion of our meetings</i></li> <li>\$500 credit card from CBE for the parent community - has been used for various things in the past, has not been used yet this year, looking for ideas, may use it for bike-to-school day</li> </ul> |
| <b>7. Adjournment</b>       |                                                                 |                                 | <ul style="list-style-type: none"> <li>Adjourned until next school year (September 2025).</li> <li>Meeting adjourned at 7:15pm</li> </ul>                                                                                                                                                                                                                                                                                                                                                                    |
| <b>8. Upcoming meetings</b> |                                                                 |                                 | Upcoming meeting dates: <ul style="list-style-type: none"> <li>date to be determined in September 2025</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                            |

### Contact Information

**Email:** [banfftrailchair@gmail.com](mailto:banfftrailchair@gmail.com)

**Facebook:** **Banff Trail School Parents** (this is a closed group, accessible by request / invitation only)

**Twitter:**

**Instagram:** [banfftrailschoolcouncil](#)

**Volunteers:** [banfftrailvolunteer@gmail.com](mailto:banfftrailvolunteer@gmail.com)

**Schoolyard Development:** [ebtschoolyarddevelopment@gmail.com](mailto:ebtschoolyarddevelopment@gmail.com)