

ECOLE BANFF TRAIL PARENT FUNDRAISING ASSOCIATION

Business Number: 830840211

SEPTEMBER 2025 - Board Meeting - Board Minutes

Date: Wednesday, September 24, 2025

Time: 7:36 pm – 7:50 pm

Location: Banff Trail School and Virtual (Microsoft Teams)

Attendees:

Board of Directors:	Committee Chairs/Coordinators:	Other members:
• Ashley L. (Co-Chair) • Tanner R. (Co-Chair) • Erin R. (Vice Chair) • Tracy K. (Secretary) • Arvind R. (Treasurer)	• Anna S-K. (Schoolyard development) • Kathy J. (Social Media) • Cathy D. (Social Media) • Anna L-W. (Teacher Appreciation) • Thomas L. (Fundraising) • Leah W. (Fundraising) • Christina H. (Dance)	- Lindsay M. - Sarah K. - Meredith B. - Thanita N. - Shahin - Saeed F. - Nicole B. - Mike G. - Melanie M. - Kelsey H. - Jen B. - Christina - Carmen L. - Ang
Staff:		
• Ryan T. • Nancy T.		

Agenda Item		Speaker	Discussion
1. Call to Order		Ashley L.	Call to order immediately after School Council Meeting Meeting called to order at 7:36pm.
2. Confirm Quorum/Adoptions of Minutes from June 4, 2025/Approval of Agenda		Erin R.	Minutes adopted by consensus. Quorum confirmed.
3. Chair's Report		Ashley L.	
4. Treasurer's Report and Motions	4.1	Arvind P-R.	
	4.2		
5. Committee Reports	5.1 Konstella	Tanner R.	- Gabriella will be taking over Konstella communication - Will be utilizing Konstella more for committee communication (rather than WhatsApp)
	5.2 Casino Coordinator	Jason A.	- Recent casino this past June; no casino this year - Next casino Jan-March 2027 - will be looking for volunteers and organizing at this time next year (2026) - Hopefully we can have 2-3 people interested to join/look to take over after this next casino
	5.2 Fundraising Committees		

	5.2.1 Cheque Writing Campaign	Erin R.	- Idea behind cheque-writing campaign is to provide a no-hassle mode of donating funds to the school - Biggest fundraiser for supplying the school for big ticket items for the school (other than casino) - Email coming shortly, \$15,000 goal this year (\$35/student average)
	5.2.2 ArtCards	Leah W.	- Due date tomorrow for ArtCard artwork (from students/teachers) - Tight turn-around for orders (2 weeks) when sent home - ArtCards = kids art turned into gifts for purchase!
	5.2.3 Milk Jar Fundraiser	Ashley L.	No updates; usually December right before Christmas
	5.2.4 Spring Flowers	Thomas L.	- No updates - Looking for other committee members; will need volunteers for delivery day - About \$1500 profit for the school
	5.2.5 School Dance	Kathy J. Cathy D. Tanner	Date to be determined soon; grade 5's help with theme
	5.2.6 Winter Events		Looking at planning a winter social event
6. Schoolyard Development Society		Anna S-K. Leah W. Christina H.	ebtschoolyarddevelopment@gmail.com - Looking for more members to join - take care of the schoolyard including upper tree/forest area, new areas surrounding learning circle - New trees have been regularly watered throughout the summer - No current projects on the go
7. Adjournment			- Adjourned until next meeting - October 15, 2025 immediately following School Council Meeting. - Meeting adjourned at 7:50pm.

8. Upcoming meetings			Upcoming meeting dates: • May 7th
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Contact Information
Email: banfftrailchair@gmail.com Facebook: Banff Trail School Parents (this is a closed group, accessible by request / invitation only) Instagram: banfftrailschoolcouncil Volunteers: banfftrailvolunteer@gmail.com Schoolyard Development: ebtschoolyarddevelopment@gmail.com