

<b>AGENDA</b>	<b>School Council Meeting</b>	<b>DATE</b> <b>September 27, 2023</b> <b>6:30pm</b>	<b>Banff Trail School (In Person and Virtual)</b>
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- 1. Call to Order – 6:30pm**
- 2. Adoption of Minutes from May 17, 2023** (Erin R.)
- 3. Introductions** (Ashley L.)
  1. School Council Executive: Chair (Ashley L.), Vice Chair/Key Communicator (Erin R.) and Secretary (Tracy K.) along with Principal (Ryan T.) and Assistant Principal (Nancy T.)
  2. Banff Trail Parent Fundraising Association Executive: Chair, Vice Chair, Secretary and Treasurer (Arvind P-R.)
  3. Welcome Message
- 4. Role of Student Council** (Erin R.)
  1. Mission, Vision and Goals
  2. Separate from Banff Trail Parent Fundraising Association (EBTPFA)
  3. Governance and Meetings
  4. Communication and Consultation with the School
  5. Engagement and Advocacy – *Please contact [banfftrailchair@gmail.com](mailto:banfftrailchair@gmail.com) if you have any thing you would like to discuss in the upcoming forum portion of our meetings.*
- 5. Assistant Principal's Report** (Nancy T.)
  - Great start to the year, looking forward to working with our amazing staff, students and parents again.
  - New staff in our building (Sam for Vicky, Pascale for Jessica, Sarah for Liz, plus Nicole)
  - Reminder to keep treasures at home.
  - Terry Fox run; thank you!
  - Conferences just occurred; great opportunity to set the year's stage in working with your child. Please do continue to communicate with your child's teacher about significant family events, questions, or anything that could give context to the work teachers do with your child.
  - Cheque-writing—what we've used this for in the past
  - We will be hosting new French Immersion teachers (new grads) as exemplary practice (following Sophie with her Intensive French)—very well received last year by both new grads and Languages department
  - Will again be running daytime assemblies almost monthly—as with last year, the grade-group that is hosting will invite their parents to attend (due to space constraints when we assemble together).
  - Examining the Solstices and Equinoxes this year as part of our Commitment to Truth and Reconciliation, in addition to continuing Sharing Circles and 7 Sacred Teachings (Love, Respect, Courage, Honesty, Wisdom, Humility, Truth). Began a partnership with Anita Crowshoe.
- 6. Committee Reports** (Ashley L.)
  1. Introduction to our Committees - School Council versus EBTPFA Committees
  2. Volunteer Coordinator (Franny F. – [banfftrailvolunteer@gmail.com](mailto:banfftrailvolunteer@gmail.com))
    - a) Volunteers needed throughout the year.
  3. Traffic Safety Coordinator (Kathryn D.)
  4. Events Coordinator (Polly P.)
  5. School Dance Coordinators (Polly P., Kathy J., Cathy D., Christina H.)
    - a) Volunteers needed at the dance November 23rd.
  6. Bike to School Coordinator (Tanner R.)
  7. Teacher Appreciation Coordinators (Anna W. and Yuri P.)
  8. Social Media Coordinators (Kathy J. and Cathy D.)
    - a) Sign up for our Facebook and Instagram groups
  9. Grade 5 Farewell Coordinators (Nicole R., Arvind P-R., and Erin R.)
  10. Request for Volunteers - *Looking for Jacket Racket Coordinator*

- a) Please contact [banfftrailchair@gmail.com](mailto:banfftrailchair@gmail.com) if you would like to be involved with any of the Committees.

**7. Discussion Forum** (Ashley L.)

1. Connecting with parents/families and improving engagement
2. Need to sign up for our emails!

**8. Adjourned until Next Meeting - October 25, 2023 6:30pm**

**9. Upcoming meeting dates:**

October 25th - EBTPFA AGM and Grade 4 Teachers Presentation  
November 29th - Grade 5 Teachers Presentation  
January 31st - Grade 1 Teachers Presentation  
February 28th - Grade 2 Teachers Presentation  
April 24th - Kindergarten Teachers Presentation  
May 29th - Grade 3 Teachers Presentation

**AGENDA****EBTPFA Meeting****DATE  
September 27, 2023****Banff Trail  
School**

- 1. Call to Order immediately after School Council Meeting (Erin R.)**
- 2. Adoption of Minutes from May 17, 2023 (Erin R.)**
- 3. Introduction to EBTPFA (Ashley L.)**
- 4. Treasurer's Report and Motions (Arvind P-R.)**
  - a) Motion to provide teachers with a pre-approved per diem of \$150 each per school year for classroom supplies, rather than asking teachers to submit individual receipts for reimbursement throughout the year.
  - b) Motion to add budget item for photocopying at the school for School Council/EBTPFA information to go home in students backpacks up to the amount of \$750 per year invoiced by the school to us at the end of June 2024.
- 5. Committee Reports (Ashley L.)**
  - a) Casino Coordinators (Nicole R. and Jason A. – [banfftrailcasino@gmail.com](mailto:banfftrailcasino@gmail.com))
  - b) Introduction to our Fundraising Committees (Ashley L.)
    1. Cheque Writing Campaign (Erin R.)
      1. Encourage participation with a \$15,000 goal until the end of October.
    2. ArtCards (Leah W.)
      1. Order by mid-October, sent home by mid-November.
    3. Winter Fundraiser (Leah W.)
      1. Milk Jar Candles in time for holiday gifts.
    4. Spring Flowers (Thomas L.)
  - c) Schoolyard Development Society (Anna S-K. – [ebtschoolyarddevelopment@gmail.com](mailto:ebtschoolyarddevelopment@gmail.com))
    1. Separate Society from EBTPFA seeking volunteers
- 6. Adjourned until Next Meeting - October 25, 2023 immediately following School Council Meeting. This meeting is the AGM for the EBTPFA, which will include voting on the Executive and Chair and Treasurer's Reports with the audited financial statements from the previous fiscal year.**
- 7. Upcoming meeting dates:**

October 25th - EBTPFA AGM  
November 29th  
January 31st  
February 28th  
April 24th  
May 29th